CIVIL SERVICE COMMISSION MEETING

MINUTES

1:00 PM  DECEMBER 10, 2019  FITZSIMONS ROOM

Pamela Turner  Chair
Robert Christoffersen  Vice Chair
Mike Gorin  Commissioner
Tim Ehgotz  Commissioner
Jim Weeks  Commissioner

STAFF PRESENT
Matt Cain  Administrator
Emily Shuman  Senior Analyst
Michelle Haines  Civil Service Analyst
Julie Heckman  City Attorney’s Office
Jason Batchelor  City Manager’s Office
Div. Chief Glidden, Ofc. Syidi, Orc. Wicklund  Aurora Police Department
Sgt. Sears, Ofc. Iovine  FOP
Tech. Pulliam  IAFF
Jamie Laduke, Ryan Lantz  Human Resources
A.J. McDonald  Citizen

OTHERS PRESENT

1) Chair Turner called the Civil Service Commission meeting to order at 1:00 p.m.

A. All who were present introduced themselves.

B. On a motion by Commissioner Ehgotz, seconded by Commissioner Gorin the agenda was adopted as written.

C. On a motion by Commissioner Weeks, seconded by Commissioner Gorin the minutes for the Commission meeting on November 12, 2019 were approved.

2) AGENDA ITEMS (Requires a vote)

A. Officer Elections  Cain

PROPOSALS/ CONCLUSIONS
Commissioner Gorin nominated Commissioner Weeks for Chair. There were no other nominations. Commissioner Weeks was unanimously voted in as 2020 Chair. Commissioner Weeks nominated Chair Turner for Vice-Chair. There were no other nominations. Chair Turner was unanimously voted in as 2020 Vice-Chair.

3) ITEMS FOR DISCUSSION (No vote required)

A. Fitzsimons Enhancements  Jamie Laduke

DISCUSSION
Jamie Laduke from the training and organizational department of Human Resources gave an overview of their proposal regarding changes to the Fitzsimons conference room. The changes included purchasing new tables and
chairs that are similar to the ones in the CAPSTC training rooms. She stated that they needed to be able to have more room for new hire orientation and training sessions. She said that they are also proposing to have the Fitzsimons room taken off of the reservation system so that it could only be booked by HR and Civil Service. She stated that they would work with Civil Service staff to ensure the orientations and training sessions were scheduled around the Civil Service meetings and assessment centers. She asked that the Commission assist with $4000 of the $9000 cost. Dpty. City Manager Batchelor stated that the cost would not be an issue for the Commission budget.

4) REPORTS

A. COMMISSIONER REPORTS

- Commissioner Weeks said that the Police Lieutenant Assessment went well and the process is truly impressive. He added that the assessors from other departments were very objective, analytical and respectful.
- Vice-Chair Christoffersen stated that he and Commissioner Ehgotz attended the Force Science Seminar. He said it was amazing and truly appreciated the invitation from the APA. Commissioner Ehgotz stated that it was a good opportunity to understand what our police officers are faced with when there is a forceful situation. He added that he was impressed by the department’s desire to take the research and data collection to other departments around the country.
- Chair Turner offered condolences to the fire family for the loss of a Summit County firefighter.
- Commissioner Ehgotz gave kudos to Fire and Police for their job well done during the toy drive for Children’s Hospital.

B. STAFF REPORTS

Future Calendar Items:
December 25 - Offices closed in observance of Christmas
January 1 – Offices closed in observance of New Year’s Day
January 8 – Fire Engineer written exam
January 14 – Regular Civil Service Commission Meeting
January 22 through 24 - Engineer Practical at CAPSTC

C. LEGAL COUNSEL REPORTS – No Comment

5) COMMENTS

A. FIRE DEPARTMENT

1. Chief or Designee – Chief Anderson indicated that they are working on content for the next Captain’s assessment.

2. Union Designee – No Comment

B. POLICE DEPARTMENT

3. Chief or Designee – Div. Chef Glidden stated that they were excited to see the first lawful permanent resident approved for the academy.

4. Association Designee
   - APA – None present
   - FOP – No comment

C. CITY MANAGER DEPARTMENT – Dpty. City Manager Batchelor thanked Cain and Dearman for their presentation to the public safety committee.

D. PUBLIC COMMENT – Matt Cain thanked Chair Turner for her 2 years of service as Chair of the Commission.
6) ADJOURNMENT – Commissioner Gorin made a motion to adjourn the meeting, seconded by Commissioner Weeks. The meeting adjourned at 1:34 pm.

ATTEST: 

Pam Turner, Vice-Chair

Heather Dearman, Civil Service Analyst