Present: Chair Gordon Tucker, Vice Chair Elizabeth Hamilton, Secretary Lynne Evans, Charlie Peters, Michael Ackman, Julie Weinheimer, Amy Bailey, Chris Geddes, Courtney Morehouse, and Megan Berens
Excused: Michael Lockwood
Staff: Scott Williams, Drake Brownfield

I. Call to Order

A quorum being present, Chair Gordon Tucker called the Historic Preservation Commission (HPC or Commission) meeting to order at 6:30 p.m.

The minutes from the HPC regular meeting on March 12, 2019 were accepted via motion.

II. Staff Report

Historic Preservation Specialist Drake Brownfield gave his report to the Commission.
Section 106 reviews: No reviews affecting historic properties.
Tax Credit Resolution: No requests submitted
Centennial House: Sign is installed.
Landmark Booklet: The new Landmark Booklet has been distributed at Aurora libraries and recreation centers.
Smoky Hill Trail Signage: The sign has been installed.
Loafing Shed: The construction documents are complete and under review.
Melvin-Lewis Cemetery: Close to finalization.
Fox Grant: Drake resubmitted the grant April 1, 2019. We will know in four months if the grant has been accepted.
Volunteer Training: A volunteer training session will be held at the Stanley Marketplace on April 13. If commissioners would like to attend, please notify Jessica Lira at the museum.
Maintenance of Landmarks: Drake is waiting on materials to complete the Fitzsimons Guardhouse and Coal Creek School repairs.
Fox Roof: A public hearing to review the major alteration to reroof the Fox Theatre Quonset Hut will be held at the May HPC meeting.
Mural at the Fox Theatre: The Art in Public Places Commission is in the process of selecting an artist to design a mural around the trash enclosure and a wall off the Quonset hut at the Fox Theatre. This has been deemed a minor alteration.
Atomic Ranch: Commissioner Geddes moved that the commission purchase a subscription to Atomic Ranch. The cost is $30 annually. The motion was seconded by Commissioner Peters and passed by voice vote.
Budget: $16,56 of the 2019 HPC budget was spent on public hearing advertisements. The budget stands at $6,583.44.
III. Old Business

**Strait Lumber**: The nomination is completed. Commissioners should review the nomination and give edits to Emma Lane by April 23, 2019. We will hold a public hearing on the Strait Lumber nomination at the May HPC meeting.

**1557 Dallas landmark nomination**: Commissioner Peters stated that the homeowner is still interested, but he has renters at the property and is waiting until repairs are needed to grant access.

**Lowry Building 880 Signage**: Commissioner Geddes has recently received an email from an alumnus of the original Air Force Academy class which outlined ideas for the signage and site.

**Coal Creek School Certificate of Occupancy**: The fire safety section of the COA passed. The final approval of the ramp is still pending. Funding for construction of the ramp is still undetermined.

**Ward Meeting Report**: Commissioner Ackman attended the Ward 1 meeting. He spoke to the group about historic preservation and handed out the landmark booklet.

**Subcommittees**: Subcommittees assignments were listed. **Designation**: Commissioners Ackman, Bailey, Geddes, & Weinheimer; **Outreach/Advocacy**: Commissioners Tucker, Evans, and Lockwood; **Events**: Berens, Morehouse, Hamilton, & Peters. Subcommittees will meet before the next HPC meeting on May 14, 2019 and give a brief report at the next HPC meeting. Thereafter, reports from subcommittees will be scheduled quarterly or when an issue arises.

**Talking Points**: Commissioners need to look at the Talking Points. Commissioners should send their comments and suggestions to Emma Lane, the Historic Preservation Assistant, by April 23, 2019.

**Site Plan report**: Commissioner Bailey reported on Eastern Aurora- KOA building and Cultural Heritage site-Victory Grange. Both buildings are in good shape.

IV. New Business

**Site Plan**: Commissioners signed up to review landmark sites.

**Oral History**: Commissioner Evans stated that she would like to see a day set up to record oral histories. Drake offered to send information on oral histories to the commissioners.

**Items for the May 14, 2019 meeting will include:**

- Update on Melvin-Lewis Cemetery landmark nomination
- Public hearing for the Strait Lumber landmark nomination
- Update of 1557 Dallas landmark nomination
- Update on Lowry Building 880 interpretive signage
- Cultural Heritage site ideas
- Report on Wards meetings
- Coal Creek Ramp progress report
- Subcommittees report
- Talking Points report
- Site Plan Report: DeLaney Farm – Lynne Evans
- Presentation on the Fox Theatre reroofing project

V. Adjournment:

The Commission adjourned its meeting at 7:34 p.m.

Submitted by: Lynne Evans  Date: April 12, 2019

Approved by:  Date: MAY 14TH, 2019