TEMPORARY SPECIAL OCCASION
BALLOON / SIGN PERMIT APPLICATION

Permit Number: _______________

Two (2) Sets of plans are required with each application to include site plan and drawing of temp sign to include size

Temporary ON-SITE signs may be permitted for grand openings or special occasions such as car, boat, or craft shows, carnivals, parking lot sales, annual and semi-annual promotions, or other similar events PROVIDED THAT:

1. A special occasion sign permit is issued by the Community Development Department
2. The permit shall be for a period of time not to exceed fifteen (15) days
3. No business shall be permitted more than two (2) such permits in any twelve (12) month period
4. Signs shall be located on-site only and in such a manner as to not create any traffic or pedestrian hazards
5. Signs shall be constructed and secured in accordance with all applicable standards
6. Electric source must be at the location of the sign
7. Balloons may only be permitted by a licensed contractor

8. Business Name: _______________________________________________________
   8.1 Business Address: __________________________________________________
   8.2 Strap Number: ____________________________________________________
   8.3 Unit Number: ____________________________________________________

9. Contact Person: _______________________________________________________
   9.1 Phone Number: __________________________________________________
   9.2 Email Address: __________________________________________________

10. Date of Last Promotional Sign: ____________ Permit Number: _______________
11. Dates sign will be displayed: From Date: ____________ To Date: ____________
12. Type of Sign:
   - [ ] Flags Number of Flags: ______________
   - [ ] Banners Size of Banner: ______________
   - [ ] Tethered Balloons Max. Height: ______________
     Sign Contractor: __________________________________ License: ______________
   - [ ] Pennants
   - [ ] Portable Sign Size of Sign: ______________

13. Job Value: $ ____________

I am applying herewith for a temporary special occasion sign permit and certify that the above information is correct.

_______________________________________  ___________________
Property Owner or Authorized Agent    Date