CITY OF BONITA SPRINGS PERMITTING FEES  
9101 Bonita Beach Road  
Bonita Springs, FL 34135  
239-949-6246

**DRIVEWAY PERMIT FEES**  
<table>
<thead>
<tr>
<th>Description</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Single Residential Driveway Connection/ Filling in Swale Permit Fee</td>
<td>$215.00</td>
</tr>
<tr>
<td>After the Fact Single Residential Driveway Connection Permit Fee</td>
<td>$430.00</td>
</tr>
<tr>
<td>Double Residential Driveway Connection Permit Fee</td>
<td>$260.00</td>
</tr>
<tr>
<td>After the Fact Double Residential Driveway Connection Permit Fee</td>
<td>$520.00</td>
</tr>
<tr>
<td>Re-Inspection Fee DRV</td>
<td>$50.00</td>
</tr>
<tr>
<td>Alternative Materials Maintenance &amp; Hold Harmless</td>
<td>$100.00</td>
</tr>
</tbody>
</table>

**RIGHT-OF-WAY CONSTRUCTION PERMIT FEES**  
<table>
<thead>
<tr>
<th>Description</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Single Commercial Roadway Connection Permit Fee</td>
<td>$250.00</td>
</tr>
<tr>
<td>After the Fact Single Commercial Roadway Connection Permit Fee</td>
<td>$500.00</td>
</tr>
<tr>
<td>Double Commercial Roadway Connection Permit Review Fee</td>
<td>$300.00</td>
</tr>
<tr>
<td>After the Fact Double Commercial Roadway Connection Permit Fee</td>
<td>$600.00</td>
</tr>
<tr>
<td>Single Residential Roadway Connection Permit Fee</td>
<td>$250.00</td>
</tr>
<tr>
<td>After the Fact Single Residential Roadway Connection Permit Fee</td>
<td>$500.00</td>
</tr>
<tr>
<td>Double Residential Roadway Connection Permit Fee</td>
<td>$300.00</td>
</tr>
<tr>
<td>After the Fact Double Residential Roadway Connection Permit Fee</td>
<td>$600.00</td>
</tr>
<tr>
<td>Utility Permit Review Fee (one mile or less)</td>
<td>$200.00</td>
</tr>
<tr>
<td>Additional Charge (in excess of one mile) Per ¼ Mile</td>
<td>$7.00</td>
</tr>
<tr>
<td>After the Fact Utility Permit Fee</td>
<td>$300.00</td>
</tr>
<tr>
<td>Re-Inspection Fee ROW</td>
<td>$75.00</td>
</tr>
<tr>
<td>Alternative Materials Maintenance &amp; Hold Harmless</td>
<td>$100.00</td>
</tr>
<tr>
<td>Sidewalk Review Fee</td>
<td>$200.00</td>
</tr>
</tbody>
</table>
CITY OF BONITA SPRINGS
APPLICATION FOR RIGHT-OF-WAY CONSTRUCTION PERMIT
Roadway Connection

□ Utility Installation  □ Commercial Roadway Connection  □ Other

Name of Applicant:__________________________  Contractor:__________________________
(Owner or Contractor)

Mailing address : ___________________________

License No(s):__________________________

Type(s):__________________________

Exp. Date(s):__________________________

Phone:_____________________________________

Contact Person:______________________________

FOR THE PURPOSE OF CONSTRUCTING OR INSTALLING:

□ Overhead Utility
  □ Cable TV  □ Power Line  □ Telephone Line  □ Other__________________________

□ Underground Utility
  □ Cable TV  □ Jack & Bore  □ Open Cut (Justification Req.)  □ Power Line
  □ Sewer Line  □ Telephone  □ Water Line  □ Dewatering
  □ Other__________________________

□ Roadway
  □ Accel/Decel Lane  □ Curb & Gutter  □ Catch Basin  □ Sidewalk
  □ Drainage Culvert  □ Turn Lane  □ Widening  □ Driveway
  □ Other__________________________

Location:  ________________________

CITY OF BONITA SPRINGS MUST HAVE COMPLETE STRAP/PARCEL NO. BEFORE PROCESSING YOUR APPLICATION:

Subdivision: _______________________  Development Order No: _______________________ 

The Work Herein Described, 
If Permitted will Begin On: ____________

Maintenance of Traffic Plan(s) to be used: ________________________ 

□F.D.O.T. Design Index No(s) ______________

□ Special/Non-Standard (Attach 2 Copies) 

Estimated Cost of Work Within R/W $____________

REQUIRED PRIOR TO THE ISSUANCE OF A RIGHT-OF-WAY PERMIT: PROOF OF LIABILITY INSURANCE $1,000,000.00 AND A CASH OR SURETY BOND EQUAL TO 110% OF THE ESTIMATED CONSTRUCTION COST (MINIMUM OF $15,000)

Bonding provided by  □ Owner  □ Contractor

Type of Bond:  □ Cash (Attach Check)  □ Surety (Single/Multiple Permit)

Permit Number: ____________________ Date Issued: ____________ Approved: ______________

Amount Paid________ Cash____Check____Invoice____ Date Paid___________ Employee Initials______

Grade Stakes – Date Requested: __________________ Date Installed: ____________ Approved: __________________

Construction Completed – Date: __________________ Approved: __________________

Office Use Only

G:\Public Works Share\PERMITTING-CITY OF BONITA SPRINGS\2018 ROW Permits NEW 09-06-2018\ROW PERMIT APPLICATION-Commercial Roadway Connection.docx
ROAD CLOSURES

Road closures will be approved with no less than five (5) business days' notice. City Departments and Lee County Agencies must have no less than five (5) business days’ notice to time of closure. The following agencies will be notified by email prior to any road closure and proof of notification included in the permit application:

<table>
<thead>
<tr>
<th>Department</th>
<th>Email Address</th>
<th>Phone Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>City Manager Office</td>
<td><a href="mailto:arleen.hunter@cityofbonitasprings.org">arleen.hunter@cityofbonitasprings.org</a></td>
<td>(239) 949-6262</td>
</tr>
<tr>
<td>Fire Department</td>
<td><a href="mailto:daigle@bonitafire.org">daigle@bonitafire.org</a></td>
<td>(239) 949-6200</td>
</tr>
<tr>
<td>Police Department</td>
<td><a href="mailto:blee@sheriffleefl.org">blee@sheriffleefl.org</a></td>
<td>(239) 477-1840</td>
</tr>
<tr>
<td></td>
<td><a href="mailto:jblogliole@sheriffleefl.org">jblogliole@sheriffleefl.org</a></td>
<td></td>
</tr>
<tr>
<td>Utilities Maintenance</td>
<td><a href="mailto:jenkins@bsu.us">jenkins@bsu.us</a>; <a href="mailto:khoskins@bsu.us">khoskins@bsu.us</a></td>
<td>(239) 992-0711</td>
</tr>
<tr>
<td>LDOT</td>
<td><a href="mailto:rcerchie@leegov.com">rcerchie@leegov.com</a></td>
<td>(239) 533-8580</td>
</tr>
<tr>
<td>FDOT</td>
<td><a href="mailto:brian.deboy@dot.state.fl.us">brian.deboy@dot.state.fl.us</a></td>
<td>(239) 985-7807</td>
</tr>
<tr>
<td>Lee County EMS</td>
<td><a href="mailto:benjamin.abes@leegov.com">benjamin.abes@leegov.com</a></td>
<td>(239) 533-3911</td>
</tr>
<tr>
<td>Lee County School Board</td>
<td><a href="mailto:gregad@leeschools.net">gregad@leeschools.net</a></td>
<td>(239) 334-1102</td>
</tr>
<tr>
<td></td>
<td><a href="mailto:boardoffice@leeschools.net">boardoffice@leeschools.net</a></td>
<td></td>
</tr>
</tbody>
</table>

Road to be Closed:

<table>
<thead>
<tr>
<th>Between:</th>
<th>And:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Beginning Date:</th>
<th>Time:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Ending Date:</th>
<th>Time:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Cross Streets Affected:</th>
<th>Closed:</th>
<th>One Lane:</th>
<th>Flagger:</th>
<th>Other:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Cross Streets Affected:</th>
<th>Closed:</th>
<th>One Lane:</th>
<th>Flagger:</th>
<th>Other:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Type of Work:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
</tr>
</tbody>
</table>

Contractor(Include name, address, and emergency phone number):

Will the road be completely closed? Yes/ No

ALL WORK PERFORMED AS PART OF THIS PERMIT SHALL INCLUDE A "MAINTENANCE OF TRAFFIC PLAN" PREPARED BY A PERSON WHO HAS SATISFACTORILY COMPLETED THE "FOOT ADVANCED MAINTENANCE OF TRAFFIC COURSE" AND HAS A CURRENT QUALIFICATION, AND SHALL AT A MINIMUM BE CONSISTENT WITH FLORIDA DEPARTMENT OF TRANSPORTATION INDEX SERIES 600.

A copy of this sheet shall be emailed to all of the entities listed above and a copy of the MOT and detour route included. A copy of an email with this page will serve as proof the agency was contacted.
PERMIT __________________

Attachment #1

1) A copy of the approved permit, plans, and attachments must be on the job site while the work is being performed.
2) The permittee is required to obtain all applicable local, state, and federal permits.
3) Call City of Bonita Springs Public Works Department for all final inspections (239) 949-6246.
4) Do not open cut, or disturb any City of Bonita Springs maintained roads without prior approval. (see #5)
5) If an open cut is granted, the permittee must use flowable fill in the repair of the open cut. (See City of Bonita Springs Trench Restoration detail sheet.)
6) All restoration work is to be in-kind. Any disturbed grass is to be re-sodded, or as directed by City of Bonita Springs representative.
7) Notify City of Bonita Springs Public Works Department at (239) 949-6246, 24 hours in advance for inspections of:
   a. Culvert pipe, prior to covering (must have mitered ends with concrete aprons). Note: Grates (FDOT standard – side drain) are required for culverts 30” (24” x 38”) in diameter or greater.
   b. Finished subgrade (with approved densities)
   c. Limerock base (with approved densities)
   d. Concrete forms (when applicable)
   e. Tie-ins to existing drainage
8) Copies of asphalt and/or concrete delivery tickets are to be submitted prior to final inspection.
9) Maintenance of Traffic (MOT) Procedures:
   a. No lane closures on City of Bonita Springs maintained roads without prior approval from City of Bonita Springs.
   b. MOT plans should reference the most current FDOT Index 600 series.
   c. MOT proposals for a lane closure must be submitted at least 48 hours in advance of the work to City of Bonita Springs Public Works Department for review and approval – fax (239) 949-6245.
   d. If a lane closure is granted; lane may NOT be closed to traffic before 9:00am, and the closed lane must be re-opened to traffic by 4:00pm.
10) Call City of Bonita Springs Public Works Department at least 48 hours in advance for field location of any City of Bonita Springs underground facilities (239) 949-6246.
11) Slopes within City of Bonita Springs right of way shall not exceed 3:1.
12) Pedestrian access on City of Bonita Springs sidewalks and bikepaths must be maintained at all times with a safe, passable surface. If a sidewalk or bikepath must be closed, signage in advance of the closed portion of sidewalk/bikepath must be posted for pedestrians to select an alternative route.
13) For all locations where signage is to be installed in a concrete median, the permittee must supply the appropriate number of 6” PVC sleeves for sign installation.
14) No construction equipment or materials shall be on City of Bonita Springs roads without a proper MOT in place.
15) Contractors are responsible for any debris/material that enters a City of Bonita Springs roadway as a result of work done on-site, and they must periodically broom the roadway, or take other appropriate measures to keep the roadways safe and clear of debris and/or material.
16) Use all required turbidity control measures that are necessary to protect the work site and surrounding properties in accordance with all applicable government agency regulations.
17) The minimum overhead clearance of City of Bonita Springs maintained roads is 18’.
18) Dewatering equipment shall be setup at each pit for jack & bore projects.
19) Any pressurized lines under City of Bonita Springs maintained roads shall be in a casing (HDPE-DR11, or 3000 psi steel).
20) Any and all abandoned water/sewer lines in City of Bonita Springs right of way will be filled with grout or removed.
21) Any and all sidewalks that are damaged by the permittees construction activities must be repaired or replaced within 48 hours to a full joint section. Thickness for sidewalk and aprons shall be a minimum of 6" inches at driveway entrances.
22) Any and all concrete driveways that are damaged shall be repaired or replaced to the first joint.
23) Decorative driveways must be replaced in-kind.
24) Permittee must maintain 30" minimum cover from the designed flow line in the swale and the proposed utility.
25) Maintain 36" (minimum) of cover for any bore under a City of Bonita Springs maintained roadway.
26) All Roadway Striping Shall Be Thermoplastic.

HANDWRITTEN NOTES ARE IN ADDITION TO ALL PRINTED REQUIREMENTS
DEWATERING

If the City of Bonita Springs Public Works Department approves your request to dewater into the municipal storm system. Please be aware of the following conditions:

- Notify Public Works Department (239-949-6246) 48 hours prior to commencement of dewatering activities.
- Compliance with SFWMD dewatering conditions is mandatory, including water quality of the discharge. If turbidity levels increase beyond 29 NTUs above background, notify the Public Works Department (239) 949-6244 or david.liccardi@cityofbonitasprings.org A method of testing turbidity (turbidity meter) must be present on site.
- Sedimentation or damage to the municipal system must be repaired and approved by the Public Works Department.
- Notify the Public Works Department (239) 949-6244, David Liccardi, within 48 hours of shutting down pumps.
CITY OF BONITA SPRINGS
PAVEMENT RESTORATION GUIDELINES
(COMMERCIAL)

GENERAL NOTES:

Base and backfill material shall be the same type and composition as the materials removed or equal. Material of greater structural adequacy will also be permitted. Existing material removed during construction shall be permitted to be used as backfill provided that it has not been contaminated with deleterious material and provided that it is at least equal to minimum City standards.

Base material over excavated portion of ditch shall be at least twice the thickness as the original base material.

Base material shall be placed in layers not greater than 6” and each layer shall be tamped or rolled to obtain the minimum specified density.

Pavement joints shall be mechanically sawed and tacked prior to patching. Surface treatment joints shall be lapped and feathered.

Replacement pavement surface course shall be consistent with adjacent existing surface unless specified otherwise in the Permit.

Top of underground cable or pipe shall be a minimum of 30” below the existing pavement, or the existing ground elevation where crossing ditches or swales, unless otherwise approved by the City of Bonita Springs, Public Works Department.

“As-built” drawings will not be required as long as the work as done is shown correctly on the permit issued for the work.

The City must be notified at least 24 hours prior to beginning work, and within 24 hours after work is completed. This notification requirement is in addition to any calls for required inspections.

DENSITY REQUIREMENTS:

Backfill for Stages 1 and 2, and base material shall be placed in layers not to exceed 6” (compacted thickness). Compaction shall be 100% of AASHTO T-00 (Standard Proctor) or 98% of AASHTO T-180 (Modified Proctor).

Stage 1: Provide compacted fill beneath and around the pipe or duct to the spring line elevation (midpoint of pipe or duct) using an appropriate tamping method suitable to the work and accepted by the City of Bonita Springs Public Works Department. If required by soil conditions, the Stage 1 bedding shall be placed on a layer of stone or gravel at least 5” thick.

Stage 2: Backfill shall continue in lifts to the top of the subgrade. Each lift shall be mechanically tamped to insure adequate compaction. The City of Bonita Springs Public Works Department may require density tests to confirm the achievement of minimum compaction requirements. Such testing, if necessary, shall be at the sole expense of the permittee.

Base Material: Place base material and compact mechanically to achieve 98% of maximum density by AASHTO T-180 (Modified Proctor) under the existing or proposed roadway.

Open Cut / Trench Restoration: Refer to Road Trench Restoration Detail.
Minimum Type S-III Overlay 1" x 25' - 0 taper each side after it cools <140°F

Minimum 4' Butt Milled Joint to minimum depth of 1" at each end or otherwise as directed. Tack vertical face of joint.

Existing asphalt

Existing Base

10" Min

Trench Width= Pipe OD + 3 Feet

Trench Width Varies

2" Type S-III Asphalt patch
- To be installed within 24h of flowable fill or when sufficiently cured

Excavatable flowable Fill
- To be installed to within 2" of underside of existing asphalt surface

#57 Stone Bedding
- Compacted Stone Bedding

Inspector Notes:
PEDESTRIAN FACILITY WAIVER

All existing sidewalks and bike paths within your proposed project limits are currently undamaged. Repair of any damage found after the completion of the work associated with this permit will be the responsibility of the permittee to repair prior to final acceptance. You have the option to inspect and report any existing damage, in writing with documented proof, prior to the issuance of this permit.

Please sign and date and submit this waiver with the application even if no sidewalks exist. Just note if no sidewalks exist in the work area.

___ No Sidewalks in Area
___ No Damage to Existing Sidewalks
___ Damaged Sidewalk
___ Attached Photos/Video

ROW Permit No.: ______________________

Permittee: _____________________________

Signature: _____________________________ Date: __________________

Print Name: ___________________________
BOND NO. ______________________

RIGHT-OF-WAY CONSTRUCTION PERMIT BOND
(Single Permit Form)

KNOX ALL MEN BY THESE PRESENTS, THAT ____________________________________________
Principal, and the ________________________________________________________________
With its principal office at _______________________________________________________
as SURETY or OBLIGOR, are held and firmly bound unto the CITY OF BONITA SPRINGS, CITY or OBLIGEE, in the penal sum of $__________________ Dollars, the payment of which will and truly be made, we do hereby bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

Signed and Sealed this _____day of _____________, 2______.

WHEREAS, the said OBLIGEE has granted or is granting to the said Principal, permission or permits to conduct work and/or construction within the City's right-of-way located at __________________________ under Right-of-Way Permit No. _____________________.

NOW, THEREFORE, if said Principal shall fully indemnify the OBLIGEE against all losses arising by reason of its failure to comply with any of the laws, ordinances, resolutions or rules and regulations governing the RIGHTS-OF-WAY in the CITY, then this obligation shall be void, otherwise it will remain in full force and effect,

PROVIDED, HOWEVER, that the SURETY shall have the right to terminate its liability hereunder by serving written notice upon the OBLIGEE thirty (30) days in advance its intention to do so.

SUCH termination or cancellation shall not affect any liability incurred or accrued under the Bond prior to the effective date of such termination or cancellation;

AND PROVIDED FURTHER that no action, suit or proceeding shall be had or maintained against the SURETY on this instrument unless the same be brought or instituted, and process served upon the SURETY within twelve months after termination or cancellation of this Bond as set forth in the preceding paragraph.

Principal
By: _____________________________________________

Resident Agent
By: _____________________________________________

Surety
By: _____________________________________________

Attorney-in-Fact
RIGHT-OF-WAY CONSTRUCTION PERMIT BOND
(Multiple Permit Form)

KNOW ALL MEN BY THESE PRESENTS, THAT ____________________________________________
as Principal, and the ________________________________________________________________
With its principal office at __________________________________________________________
as SURETY or OBLIGOR, are held and firmly bound unto the CITY OF BONITA SPRINGS, CITY or OBLIGEE,
in the penal sum of $__________________ Dollars, the payment of which will and truly be made, we do hereby
bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by
these presents.

Signed and Sealed this ______day of _____________, 2______.

WHEREAS, the said OBLIGEE has granted or is granting to the said Principal, permission or permits to
conduct work and/or construction within the City's right-of-way located at __________________________under
Right-of-Way Permit No. _____________________.

NOW, THEREFORE, if said Principal shall fully indemnify the OBLIGEE against all losses arising by
reason of its failure to comply with any of the laws, ordinances, resolutions or rules and regulations governing
the RIGHTS-OF-WAY in the CITY, then this obligation shall be void, otherwise it will remain in full force and
effect,

PROVIDED, HOWEVER, that the SURETY shall have the right to terminate its liability hereunder by
serving written notice upon the OBLIGEE thirty (30) days in advance its intention to do so.

SUCH termination or cancellation shall not affect any liability incurred or accrued under the Bond prior to
the effective date of such termination or cancellation;

AND PROVIDED FURTHER that no action, suit or proceeding shall be had or maintained against the
SURETY on this instrument unless the same be brought or instituted, and process served upon the SURETY
within twelve months after termination or cancellation of this Bond as set forth in the preceding paragraph.

_______________________________________
Principal
By: _______________________________________

____________________________________  _______________________________________
Resident Agent      Surety
By: _______________________________________
Attorney-in-Fact
**CERTIFICATE OF LIABILITY INSURANCE**

**THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFER NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.**

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

**PRODUCER:**

ABC Agency  
P.O.Box 555  
Naples FL 34555

**INSURED:**

Sample Contractor Inc.  
5555 Bonita Beach Road  
Bonita Springs FL 34135

**INSURER(S) AFFORDING COVERAGE**

- INSURER A, XYZ Casualty Insurance Co.  
- INSURER B, RST Insurance Company  
- INSURER C, OPQ Insurance Company

**COVERAGES**

<table>
<thead>
<tr>
<th>INSR</th>
<th>TYPE OF INSURANCE</th>
<th>ADDL/SUBR INSR</th>
<th>POLICY NUMBER</th>
<th>POLICY EFF</th>
<th>POLICY EXP</th>
<th>LIMITS</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>COMMERCIAL GENERAL LIABILITY</td>
<td>☑</td>
<td>1234567A</td>
<td>01/01/2016</td>
<td>01/01/2017</td>
<td>$1,000,000</td>
</tr>
</tbody>
</table>

**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES**

For any and all work performed on behalf of the City of Bonita Springs.

The Certificate Holder is Additional Insured including products and completed operations.

**CERTIFICATE HOLDER**

The City of Bonita Springs  
9101 Bonita Beach Road  
Bonita Springs FL 34135

**AUTHORIZE REPRESENTATIVE**

(Signature)  
09/26/2016