INVITATION TO BID

October 11, 2023

Dear Vendor,

Enclosed you will find a bid package for a USED 200kW KATOLIGHT STANDBY GENERATOR for the City of Seaford. All pertinent information is contained within.

The bid opening will be held at 2:00 p.m., on November 1, 2023, inside the Council Chambers at City Hall, 414 High Street, Seaford, DE.

Should you need clarification on any item, please contact Ashley Blalock, City Clerk at 302-629-9173 or Berley Mears, Public Works Director at 302-629-8307.

Thank you for reviewing this information and participating in our bidding process.

Sincerely,

City of Seaford

Charles Anderson
City Manager

Enclosures
Sealed bids will be received by the City Manager of the City of Seaford, 414 High Street, Seaford, DE 19973, until 2:00 p.m., prevailing time on Wednesday, November 1, 2023 for a “USED 200kW KATOLIGHT STANDBY GENERATOR” The bid will be opened in the City Hall Council Chambers and read aloud at this time. The City Manager and staff will then evaluate them for compliance.

The bids may be presented to the Mayor and Council at their regular meeting on November 14, 2023 at 7:00 p.m., in the City Hall Council Chambers, 414 High Street. They may be awarded at this time. The Mayor and Council reserve the right to reject any and all bids.

Bids must be submitted in a sealed envelope, addressed ATTN: Charles Anderson, City Manager, City of Seaford, P.O. Box 1100, Seaford, DE 19973. The outside of the envelope must be marked “Attn: USED 200kW KATOLIGHT STANDBY GENERATOR,” and the bidder’s name and address shall be shown thereon. All proposals must be made on the bid form provided in the specifications. All proposals must conform to the bid documents. Any exceptions will be evaluated for suitability and acceptance is at the sole discretion of the owner.

The City is offering this used equipment to the highest bidder in an “as is where is” condition. The successful bidder must remove the used generator from the City’s storage yard within fourteen days of bid award. The equipment is stored at 8000 Herring Run Road, Seaford, DE 19973. Visual inspection of the unit can be scheduled prior to bid submission by calling Berley Mears, Director of Public Works at (302) 629-8307 M-F 8:00 – 2:30.

No bids may be withdrawn after the scheduled time from the receipt of bids for a period of thirty days. The City of Seaford reserves the right to reject any and all bids and to waive any or all informalities in any bid or bids.

City of Seaford
Charles Anderson
City Manager
INFORMATION FOR BIDDERS

BIDS will be received by the City of Seaford (herein called the “Owner”) at the office of the City Manager, City Hall, 414 High Street, Seaford, Delaware until 2:00 p.m., prevailing time, on November 1, 2023 and then publicly opened in the City Council Chambers and read aloud.

BIDDERS are advised that the bid is for a USED 200kW KATOLIGHT STANDBY GENERATOR that the City of Seaford is disposing of as excess equipment. The generator will be sold in an “as is where is” condition. The unit was removed from service in October 2023 and cannot be operated for potential buyers. Inspection of the equipment by the bidders is strongly encouraged. Any shipping, freight or other charges to remove the equipment from City property is the responsibility of the bidder.

There is a minimum bid of $1,000 on this piece of equipment.

Each BID must be submitted in a sealed envelope, addressed to Charles Anderson, City Manager, City of Seaford, City Hall, 414 High Street, P.O. Box 1100, Seaford, DE 19973. Each sealed envelope containing a bid must be plainly marked on the outside as “Attn: City Manager, USED 200kW KATOLIGHT STANDBY GENERATOR” and the envelope should bear on the outside the name of the BIDDER and their address. If forwarded by mail, the sealed envelope containing the BID must be enclosed in another envelope addressed to the OWNER. Any BID received after that time and date specified shall not be considered.

All BIDS must be made on the required BID proposal form. All blank spaces for BID prices must be filled in, in ink, or type written, and the BID form must be fully completed and executed when submitted. One copy of the BID form is required. BIDS and/or alternate bids submitted by FAX will not be accepted.

Award may be made to the highest, responsible BIDDER. The Mayor and Council reserve the right to reject any and all bids. The bids may be presented to the Mayor and Council at their Regular Meeting on November 14, 2023 at 7:00 p.m., at City Hall, 414 High Street, Seaford, DE.

Each BIDDER is responsible for reading and being thoroughly familiar with the CONTRACT DOCUMENTS. The failure of the BIDDER to do any of the foregoing shall in no way relieve any BIDDER from any obligation respective to their BID.

THE MAYOR AND COUNCIL RESERVE THE RIGHT TO REJECT ANY AND ALL BIDS.

-END OF DOCUMENT-
City of Seaford
USED 200kW USED KATOLIGHT STANDBY GENERATOR
Specifications

Description
Used 200 kW Katolight standby pad mount generator. Maintenance records available.

Specifications:
- Model D200FPJ4
- Diesel fired
- Manufacture year unknown
- John Deere engine
- Approximately 1,000 hours
- 120/208 Volts
- 3 phase
- No fuel tank included
- No batteries included
- No transfer switch included

Warranty:
- No warranty or guarantee

Removal:
- Buyer is responsible to remove generator from our facility located at 8000 Herring Run Road in Seaford, DE.
- Buyer is responsible for all costs associated with the removal and shipping of generator from our facility
- Generator must be picked up within two weeks of bid award or they will be charged $100 a day for storage
- **The equipment is sold in an “as is where is” condition.** The unit was removed from service in October 2023 and cannot be operated for potential buyers in advance of bid submission.

Should you have any questions or like to come see the unit, please call Berley Mears, Public Works Director at (302) 629-8307.
One used Katolight 200kW pad mount generator

**Minimum bid of $1,000***

Total bid $_________________

***Contact Berley A. Mears, Public Works Director, at (302) 629-8307 for an appointment to inspect the generator.

_______________________________________________  _______________________________
Bidder’s Name (Please print or type)     Date

_______________________________________________  _______________________________
Address        Cell Phone #

_______________________________________________
Signature of Officer of Company

_______________________________________________
Name of Officer (Please print or type)

_______________________________________________
Email Address