Executive Summary

Provides payroll and benefit processing; accounts payable and vendor maintenance; accounts receivable and cash receipts processing; cash management and investment of public funds; accounting analysis and reporting services; debt issuance and management; and financial reporting and coordination of external audit. Purchasing and procurement functions are budgeted and reflected within the Financial Services' total.

Service Descriptions

<table>
<thead>
<tr>
<th>Adopted Budget Total</th>
<th>Revenue</th>
<th>Expense Total</th>
<th>General Fund</th>
<th>FTE</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$2,066,518</td>
<td>$2,100,895</td>
<td>$34,377</td>
<td>14.00</td>
</tr>
</tbody>
</table>

Provides payroll and benefit processing; accounts payable and vendor maintenance; accounts receivable and cash receipts processing; cash management and investment of public funds; accounting analysis and reporting services; purchasing & procurement, debt issuance and management; and financial reporting and coordination of external audit.

State/Federal Mandate

Ex-Officio: Treasurer and Finance Officer. County Treasurer - ORS 205, 208, & 246, and Oregon Constitution Articles VI, 6 and 8; Article VII, 15. While the Oregon Revised Statutes and the Oregon Constitution state that a County shall have a County Treasurer, the duties that must be performed could not be performed without a County Treasurer. ORS 294 - Financial administration/reporting - requires audit, ORS 208 - Disbursement of County funds, IRS - payroll and 1099 reporting, Oregon Dept. of Revenue, BOLI law, FLSA - Payroll and benefit administration, Bonded debt covenants.

Leverage Details

The General Fund portion of this program leverages the following:

- $0 back to the Discretionary General Fund
- $0 into other non Discretionary County Funds
- $0 directly to community members (child support payments)