BEFORE THE BOARD OF COMMISSIONERS OF LANE COUNTY, OREGON

ORDINANCE NO: 15-04  

IN THE MATTER OF AMENDING LANE CODE CHAPTER 2 TO ESTABLISH A HEALTH PLAN SELF-INSURANCE SUB-FUND

WHEREAS, the Board of Commissioners has the authority to approve amendments to the Lane Code;

WHEREAS, Lane County has chosen a self-funded option for the employee health plan that renews on August 1, 2015;

WHEREAS, the self-funded option includes costs for health and vision claims, employer contributions to health savings accounts, claims administration services, purchased stop loss insurance, consulting, wellness activities, employer sponsored onsite clinic, and any future employee premium contributions for the health plan; and

WHEREAS, the County must dedicate a Self-Insurance Fund as a separate fund in order to centrally account for all expenditures and reserves.

NOW, THEREFORE, the Board of County Commissioners of Lane County ORDAINS as follows:

1. Lane Code Chapter 2 is amended by removing, substituting and adding the following sections:

REMOVE THESE SECTIONS  
2.600-2.605

INSERT THESE SECTIONS

2.600-2.605  

2. If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion is deemed a separate, distinct, and independent provision, and such holding does not affect the validity of the remaining portions.

ENACTED this 14th day of July, 2014.

Jay Bozievich, Chair
Lane County Board of Commissioners

Recording Secretary for this Meeting of the Board

Revised 3/26/14
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ADMINISTRATION

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- 2.115 Additional Functions of the Office of County Administration.

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2.600 Health Plan Self-Insurance Sub-Fund.
(1) The Health Plan Self-Insurance Sub-Fund is established within the County's Employee Benefit Fund to pay for health-related expenses incurred by County employees, eligible retirees, and their eligible dependents.
(2) The following expenditures may be charged to the appropriate account of the Sub-Fund:
   (a) Direct and indirect costs and expenses related to administration, investigation, and payment of all claims arising from the County's health plan,
   (b) Insurance premiums for County excess or stop-loss insurance coverage, and
   (c) Other costs and expenses reasonably related to the health of County employees, including but not limited to, the financial administration of health claims, employer contributions to health savings accounts, claims administration services, allowable Patient Protection and Affordable Care Act (PPACA) fees/taxes, purchased stop loss insurance, consulting fees, wellness incentives and activities, and the employer sponsored onsite clinic.
(3) The following revenues may be credited to the appropriate account of the Health Plan Self-Insurance Sub-Fund:
   (a) Monthly contributions charged to departments for coverage of budgeted full-time-equivalent (FTE),
   (b) Employee premium contributions to the health plan, when determined to be necessary,
   (c) Retiree self-pay premium contributions and any COBRA payments to the health plan, when determined to be necessary, and
   (d) Any refunds, rebates, subrogation proceeds, or reimbursements related to plan administration.
(4) The Health Plan Self-Insurance Sub-Fund will be maintained at an appropriate level with consideration for County needs, exposures, reported claims and the reported claims experience of each department. The Sub-Fund level must be adequate to pay all claims, premiums, administration expenditures, reserves and future reserves for incurred unreported, claims.
(5) Except to pay costs and expenses in accordance with subsection (2) of this section, amounts may not be transferred from the Health Plan Self-Insurance Sub-Fund unless reserve levels exceed the limits determined by a qualified independent actuary.
(6) The County Administrator, in consultation with the Human Resources Director and the County's benefit consultant, will purchase excess or stop-loss insurance coverage in an amount determined to be reasonable and prudent.

2.605 Delegation.
The County Administrator will promulgate such procedures and budget instructions as are necessary to implement, maintain, and perform the duties mandated by this Section, which must include reserve policies not less than those established in Lane Manual 4.010(3)(a).
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2.060   Contract Review Board (CRB).
2.070   Subdivision Plat Approval.

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