BEFORE THE BOARD OF COMMISSIONERS OF LANE COUNTY, OREGON

RESOLUTION & ORDER NO: 16-11-01-02  IN THE MATTER OF ADDING AND
RECLASSIFYING .5 FTE TO AN 1.0 FTE
OFFICE ASSISTANT 2 POSITION IN FUND
260 – SPECIAL REVENUE FUND WITHIN
THE DEPARTMENT OF COUNTY
ADMINISTRATION

WHEREAS, this position will be used to provide offender intake services, assist the
Reduced Supervision Unit / Medium Supervision Unit and perform support services to the four
Parole/Probation Officers and Corrections Services Tech assigned to the P&P new Courthouse
Office.

WHEREAS, this additional .5 FTE position will add to a current .5 FTE position to
become a 1.0 FTE Office Assistant 2

WHEREAS, Funding is already in current budget due to savings incurred during position
reclassification.

NOW, THEREFORE, the Board of County Commissioners of Lane County RESOLVES
& ORDERS as follows:

1. The total approved FTE for fiscal year beginning July 1, 2017, be increased as
follows:

SPECIAL REVENUE FUND 260
County Administration Dept – Parole & Probation Division

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<td>.5 FTE</td>
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ADOPTED this 1st day of Nov., 2016

Faye Stewart, Chair
Lane County Board of Commissioners

APPROVED AS TO FORM
Date 10/11/16
LANE COUNTY OFFICE OF LEGAL COUNSEL

Revised 2/26/14