BEFORE THE BOARD OF COMMISSIONERS OF LANE COUNTY, OREGON

ORDER 19-10-08-05

IN THE MATTER OF APPROVING CERTAIN PUBLIC WORKS CONTRACTS AND AMENDMENTS AND DELEGATING AUTHORITY TO THE COUNTY ADMINISTRATOR TO EXECUTE THE APPROVED CONTRACTS AND AMENDMENTS.

WHEREAS, Lane Manual Chapter 20 sets forth the County’s policies regarding award, acceptance, and amendment of grants and contracts; and

WHEREAS, all of the contracts or grants listed below have been accepted or awarded in accordance with the requirements of the Lane Manual, including the requirements for competitive selection; and

WHEREAS, all of the projects and services covered by the contracts, amendments, and grants listed below are routine to the implementation of current County programs and services or have been previously discussed or approved by the Board; and

WHEREAS, these contracts, amendments, and grants exceed the County Administrator’s authority to execute granted in Lane Manual sections 20.650 to 20.665,

NOW, THEREFORE, the Board of County Commissioners of Lane County ORDERS as follows:

That the contracts and amendments listed in Exhibit A – October 8, 2019 List of Contracts, Grants, and Amendments are approved and the County Administrator is delegated authority to sign the approved contracts and amendments.

ADOPTED this 8th day of October 2019

Pete Sorenson, Chair
Lane County Board of Commissioners
### Richardson Park Caretaker Services

**Contractor/other party:** Donald & Sarah Ward  
**New or amendment:** Amendment #1; (11/1/2019 – 10/31/2020)  
**Description:** Contractor to perform caretaker services for the Richardson Park. They provide site management, janitorial and collection of revenue.  
**Amount:** $55,000.00 (gross amount is $223,000.)  
**Expense or revenue:** Expense  
**Term of agreement:** Originally three years with two one-year renewal options. (2016-2019)  
**Previous board orders:** BO #16-11-29-02.  
**Implications for policy:** None  
**Board goals:** Strategic Plan 2018-2021 Priority 2 Vibrant Communities: Manage and maintain our County Parks for all the citizens of Lane County to enjoy.  
**Health implications:** None

### Armitage Caretaker Services

**Contractor/other party:** James and Kari King  
**New or amendment:** Amendment #1; (11/1/2019 – 10/31/2020)  
**Description:** Contractor to perform caretaker services for the Armitage Caretaker Services. They provide site management, janitorial and collection of revenue.  
**Amount:** $18,000.00 (gross amount is $71,000.)  
**Expense or revenue:** Expense  
**Term of agreement:** Originally three years with two one-year renewal options. (2016-2019)  
**Previous board orders:** None  
**Implications for policy:** None  
**Board goals:** Strategic Plan 2018-2021 Priority 2 Vibrant Communities: Manage and maintain our County Parks for all the citizens of Lane County to enjoy.  
**Health implications:** None
<table>
<thead>
<tr>
<th><strong>Original contract title</strong></th>
<th><strong>Harbor Vista Campground Caretaker</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>Contractor/other party</td>
<td>Michael Stewart and Julia Rodriguez</td>
</tr>
<tr>
<td>New or amendment</td>
<td>Amendment #1; (11/1/2019 – 10/31/2020)</td>
</tr>
<tr>
<td>Description</td>
<td>Contractor to perform caretaker services for the Harbor Vista Campground Caretaker. They provide site management, janitorial and collection of revenue.</td>
</tr>
<tr>
<td>Amount</td>
<td>$16,000.00 (gross amount is $74,000.)</td>
</tr>
<tr>
<td>Expense or revenue</td>
<td>Expense</td>
</tr>
<tr>
<td>Term of agreement</td>
<td>Originally three years with two one-year renewal options. (2016-2019)</td>
</tr>
<tr>
<td>Previous board orders</td>
<td>None</td>
</tr>
<tr>
<td>Implications for policy</td>
<td>None</td>
</tr>
<tr>
<td>Board goals</td>
<td>Strategic Plan 2018-2021 Priority 2 Vibrant Communities: Manage and maintain our County Parks for all the citizens of Lane County to enjoy.</td>
</tr>
<tr>
<td>Health implications</td>
<td>None</td>
</tr>
</tbody>
</table>

END OF EXHIBIT A