

Committee of the Whole Meeting Minutes

January 10, 2023

Present

Mayor Dan Kutcher
Deputy Mayor Cory Snow
Councillor Bruce MacDougall
Councillor Justin Doiron
Councillor Barb Ramsay
Councillor Norma McColeman
Councillor Barbara Gallant
Councillor Rick Morrison
Councillor Carrie Adams
Kristen Dunsford, Director of Financial Services
Gordon MacFarlane, Chief Administrative Officer
JP DesRosiers, Deputy CAO, Director of Community Services
Aaron MacDonald, Director of Technical Services
Ron Enman, Fire Chief
Brian Hawrylak, HR Officer
Members of the Media
Members of the Public

Call to Order / Approval of Agenda / Land Acknowledgement / Conflict of Interest Declaration

The meeting was called to order by Mayor Kutcher at 5:03pm

Motion It was moved and seconded;
That The Agenda be approved as circulated.
Motion Carried

Land Acknowledgement – Mayor Kutcher acknowledged that we are gathering on land that is the traditional and unceded territory of the Abegweit First Nation. Land acknowledgement is an important first step in the process of reconciliation and building a positive relationship with indigenous people across this planet, a planet that all share a responsibility to protect for future generations.

Conflict of Interest Declaration – There were no conflicts declared by any Council member with any item on the agenda

Presentations

Sam Sanderson, General Manager of the Construction Association of PEI made a presentation to City Council. He stated that it is important to have a good relationship with their buyers of construction, including the City of Summerside. He stated that the association recently released a virtual plans room (Ci-Net). He stated the benefits are timely and effective posting of a project, making it easier to stay informed for their 320 members. The reports can tell who and what companies are looking at project tenders.

Canada Games update from Community Services staff and Council discussion

JP DesRosiers, Director of Community Services provided an update to City Council on the upcoming Canada Winter Games taking place from February 18 to March 5, 2023.

Sports being played in Summerside are ice hockey, boxing, karate and curling.

Credit Union Place and Ticketmaster are the official ticketing provider for the games.

A number of Summerside residents will be competing in the games.

The dome will be used fully by the Canada Games for two weeks.

The Island Petroleum Arena will be used for two weeks by Canada Games.

The Gerard "Turk" Gallant Arena will be available to minor sport. Bowling Lanes and Aquatic Centre are available to the public.

East-West Connector update from Technical Services staff and Council discussion

Aaron MacDonald, Director of Technical Services provided a brief overview of a proposed east-west connector that was raised years ago in anticipation of the growth of Summerside and the traffic on Water Street East.

The proposed route was from Ryan Street to an opening between Maple Grove Road and Walker Avenue to Reads Corner. Property is owned by a number of different property owners.

Currently a large number of traffic that comes into from Summerside turns up at MacEwen Road.

In 2008 policies and procedures were put in place for future development in anticipation of an east-west connector. Staff reviewed latecomer fees.

Meeting recess

Motion was moved and seconded

To recess the Committee of the Whole meeting as a Special Council Meeting is scheduled for 6pm

Motion carried

Mayor Kutcher called the recessed Committee of the Whole meeting back to order at 6:25pm

Fire Hall update from Technical Services staff and Council discussion

Aaron MacDonald, Director of Technical Services provided an update on the proposed Fire Hall. An RFP was issued last year as a leadup to overseeing the construction of a new fire hall. A design firm reviewed the functional program. The next step is phase 2 to determine the space that is needed for different areas and to develop a concept plan that will include a site plan and elevations. Energy efficient options will be considered at this phase. Time line for completion of Phase 2 would be the end of May at a cost of \$80,000-90,000. With the expectation to go to tender at the end of the summer.

Staff said that they will continue with Phase 2 to give a more informed decision on the project.

Councillor Ramsay gave new members of Council of review of how the project got to the current point and reasons why a new fire hall is required.

Storm water planning update from Technical Services staff and Council discussion

Aaron MacDonald, provided an overview and update on storm water planning since amalgamation in 1995.

Inquiries from residents looking to have ditches filled started around 1998. At that time created a program with criteria to determine the order that ditches would get filled and the cost to the resident.

The program was revised 8 years later where those that paid for having their ditches done were refunded.

Staff met with contractors to provide a revised standard that would allow infilled for existing properties without ditches. Currently curbs are not done and streets are not widened.

Council had a discussion on the remaining streets on the infill list and will discuss further during budget time.

Mayor Kutcher referenced the possibility of creating an ad-hoc committee to review.

Adjournment

Motion It was moved and seconded;
That The meeting be adjourned
Motion Carried

Dan Kutcher
Mayor

Brian Hawrylak
HR Officer

Special Council Meeting Minutes

January 10, 2023

Present

Mayor Dan Kutcher
Deputy Mayor Cory Snow
Councillor Bruce MacDougall
Councillor Justin Doiron
Councillor Barb Ramsay
Councillor Norma McColeman
Councillor Barbara Gallant
Councillor Rick Morrison
Councillor Carrie Adams
Kristen Dunsford, Director of Financial Services
Gordon MacFarlane, Chief Administrative Officer
Brian Hawrylak, HR Officer
Members of the Media
Members of the Public

Call to Order / Approval of Agenda / Land Acknowledgement / Conflict of Interest Declaration

The meeting was called to order by Mayor Kutcher at 6:04pm

Motion It was moved and seconded;
That The Agenda be approved as circulated.
Motion Carried

Conflict of Interest Declaration – There were no conflicts declared by any Council member with any item on the agenda

105 Industrial Crescent – Restricted use

Councillor Doiron:

An application was received from Sharon Quann for PID #538884 (owned by Finance PEI). This application requires Council approval to allow a “spa service” as a restricted use in the Light Industrial (M1) zone. The applicant owns/operates a spa service (QuannSpa), in conjunction with a skin care manufacturing business (Quannessence Skin Care). The skin care manufacturing is a permitted use in the Light Industrial (M1) zone.

Comments & Questions

The applicant Sharon Quann stated that it is important that the spa goes with the manufacturing company. The company formulates a professional skin care line products that are sold across Canada. In order for Health Canada to accept their formulations, the company has to do all the case studies on each product. At their current location they are at capacity and have been asked to do contract manufacturing and both companies have to operate out of the same location. She stated in order to export out of Canada, they have to be in an GMP facility and cannot do that in the present location.

Ms. Quann stated that they will employ a number of new employees in the manufacturing facility and spa. She stated that she has a contractor in place and expects it would take 6 to 8 weeks for the renovation.

There were no members of the public with comments or concerns or written submissions.

Explanation of the process

In order to process a restricted use, the following steps are required:

- (1) The restricted use is read at a public meeting.
(Step 1 will take place this evening)
- (2) Planning Board reviews the application and prepares a recommendation to Council.
(Step 2 takes place at Planning Board meeting on January 12 at 4:45pm)
- (3) The restricted use is read to be adopted by Council, the resolution will be either carried or defeated by vote of Council.
(Step 3 take place at Council's second meeting Scheduled for January 16 at 6:30pm)

Please note, that in accordance with section 5.20 of the *City Zoning Bylaw*, any person who is dissatisfied by a decision of Council in respect of the administration of this Bylaw, may appeal Council's decision within 21 days to the Island Regulatory & Appeals Commission [IRAC].

Adjournment

Motion It was moved and seconded;
That The meeting be adjourned.
Motion Carried

Dan Kutcher
Mayor

Brian Hawrylak
HR Officer

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Kristen Dunsford, Director of Financial Services
Gordon MacFarlane, Chief Administrative Officer
JP DesRosiers, Deputy CAO, Director of Community Services
Mike Thususka, Director of Economic Development
Greg Gaudet, Director of Municipal Services
Brian Hawrylak, HR Officer

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The meeting was called to order by Mayor Kutcher

Motion It was moved and seconded;
That The Agenda be approved as circulated.
Motion Carried

ECO Park update

Mike Thususka provided Council with an update on the Eco Park.

Sunbank

Greg Gaudet and Mike Thususka provided Council an update and overview on the Sunbank project.

Housing Initiative

Gordon MacFarlane provided an update on a housing initiative.

FCM Funding

Councillor MacDougall asked staff to look into a program with the Federation of Canadian Municipalities

Adjournment

Motion It was moved and seconded;
That The meeting be adjourned.
Motion Carried

Dan Kutcher
Mayor

Brian Hawrylak
HR Officer