Present: Chair Gordon Tucker, Vice Chair Elizabeth Hamilton, Secretary Lynne Evans, Michael Lockwood, Courtney Morehouse, Michael Ackman, Charlie Peters, and Barbara Henk
Excused: Amy Bailey, Chris Geddes, and Megan Berens
Staff: Scott Williams, Drake Brownfield, Jacob McDonald
Guests: Garry O’Hara

I. Call to Order

A quorum being present, Chair Gordon Tucker called the Historic Preservation Commission (HPC or Commission) meeting to order at 6:30p.m.

The minutes from the HPC regular meeting on January 14, 2020 were accepted via motion.

II. Staff Report

Historic Preservation Specialist Drake Brownfield gave his report and introduced Jacob McDonald, the new Historic Preservation Assistant to the Commission.

Section 106 reviews: No historic properties affected.

Trivia Nights: Three Aurora history trivia nights have been scheduled. The Bent Barley on February 18 and two at the museum on March 12, and April 23.

Royal Villa Cottage Court: A demolition request has been made for this historic motor court at the southwest corner of East Colfax and Peoria Street. The Commission would like to see if the buildings could be documented before they are demolished.

Loafing Shed: All grant funded work on the Loafing shed has been completed. There is still some concrete work, painting, and soil testing that needs to be done.

Coal Creek School: The Coal Creek Project to shore of the floor beams is underway.

Red Cross Building Project: The HPC Commission would like to ask CU and Design workshop to come back and present after their March 4th design review.

Gully House: Drake furnished a picture of storm windows for Gully House. They would fit over the historic windows to protect them and would be made of laminate glass. The City is willing to fund fabrication of the windows. Drake will have more information and samples at the March HPC meeting.

Budget: The Commission agreed to purchase a membership in the National Trust for Historic Preservation. The cost would be $250.
III. Old Business

**1557 Dallas**: Drake has the landmark application. Commissioner Geddes will work on the architectural data, and Drake and Commissioner Peters will review the rest.

**Fox Grant**: Drake will present the Fox Grant plan to a City Council subcommittee on February 19, after which it will move to the full council for consideration.

**Subcommittee Reports**: **Designation Subcommittee**: The meeting with Hoffman Heights Neighborhood Association was canceled due to weather. The group is rescheduled to talk to Hoffman Heights group about historic district designation on March 2nd.

**Oral History update**: Liz Ricci, Collections Curator has been given names of Aurora residents to interview.

**KOA Project update**: Project is in progress.

**Site Plan Report**: Commissioner Henke presented the history and condition of the Fitzsimons buildings. Most of the buildings are in good condition. She stated that the War Mother's Home still needs work to clean up the yard and outside the building.

**Aurora Newspaper Digitization Project**: Around $20,000 is still needed to finish this project.

**Items for the March 10, 2020 meeting will include:**

- Update of 1557 Dallas Landmark Nomination
- Update on Lowry Building 880 Interpretive Signage
- Update on Coal Creek Floor Project
- Update on the Loafing Shed
- Update on Oral History
- Update KOA Project
- Update on the Fox grant
- Update on Red Cross Building Project
- Subcommittees reports: Designation
- Site Plan report: Commissioner Morehouse – Smoky Hill Region
- Report on Ward Meetings
- Action Item: Gully House Major Alteration
- Action Item: Aurora Newspaper Digitization Project
- Action Item: HABS Level II Assessment for the Royal Villa Motor Court at Peoria & Colfax

V. Adjournment:

The Commission adjourned its meeting 7:46 p.m.

Submitted by: Lynne Evans  Date: 
Approved by: [Signature]  Date: 3/10/2020