Veterans Affairs Commission Meeting Minutes  
March 12, 2020

Meeting called to order at 6:01 p.m. by Chair Aleem  
Location: Aurora Municipal Center, 15151 E. Alameda Parkway, Eagle Room.

Roll Call:  
Present: Commissioners Aleem, Charlip, Chase, Dallas, Echols, Francis, Savage, Sayouthasad.  
Absent: Commissioners Burrell, Donaldson.

Quorum: Yes

City Liaison(s): Claudine McDonald-Manager, Aruny Phanekham-Admin. Specialist, Traci Burton-Admin. Specialist.  
Minutes: Commissioner Charlip moved to approve the February 13, 2020 minutes, Vice Chair Chase seconded. Minutes were approved without objection.

Public Invited to Speak  
Presentations: Mayor Mike Coffman, Judge Day-Aurora Veteran’s Court.

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<th>Agenda Item</th>
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<td><strong>Chair Report:</strong></td>
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| Chair Aleem          | - Attended newly elected Commissioners swearing in ceremony on 3/2/2020. | - Josh to update forms and email.  
- Update donation forms.  
- Ratifications of new Commissioners postponed. Packets will need to be updated by city staff. Include score sheets for applicants. Black out SS numbers. |
| **Vice Chair Report:** | - Commissioner Chase plans to meet twice a month for Stand Down 2020 event. Meetings are April 13th and 27th. Second Stand Down scheduled Oct 22, 2020. | - Chase to forward flyer. Will forward information to Josh. |
| **Staff Report:**    |                                                                         |                                                                                                   |
| Claudine McDonald    | - Cesar Chavez & Dolores Huerta Event cancelled.                        | - Claudine to follow up with new date.                                                             |
|                      | - Complimented Commissioner on supporting veterans in the City of Aurora. |                                                                                                   |
|                      | - May 25, 2020 Lunch with a Cop at Legends Sports Gill.                 |                                                                                                   |
| **Committee Reports:** | - City Council: Commissioner Echols: No report.  
- Economic Development: Not assigned-No report.  
- Public outreach: Commissioner Francis-Announced PVA bowling fundraiser, April 19, 2020, 2pm-5pm, Celebrity Lanes.  
- Free tax services and dental work for veterans.  
- Comm. Francis to email flyers to Aruny. |


| Committee Reports: | - Special events: Vice Chair Chase: Stand Down 2020 update in Vice Chair report.  
- Budget: Commissioner Donaldson-no report.  
- Claudine to provide updated budget to Chair Aleem. |
|------------------|--------------------------------------------------------------------------------------------------|
- Meeting scheduled 3/20/2020. Charlip will send meeting schedule. Will be made a Public Meeting. |
| New Business: | - Work Instructions-Possible change to rename or remove committees in future. Phone message assignment list. Request to send Changes to Comm. Charlip.  
- Rooster changes phone and emails.  
- Comm. Charlip to email or handout packet. Will copy Aruny.  
- Aruny to update and email. |
| Announcements: | - Due to COVID19 future meetings may be by phone.  
- Claudine to work on procedures. |

Meeting Adjourned: 8:17 p.m.

Next meeting: The next VAC meeting will be held on May 14, 2020 in the Eagle Room at 6 p.m.

Minutes transcribed by Traci Burton on 4/1/2020

**APPROVED:** Watik Aleem (via WebEx)

**Date:** June 11, 2020