I. CALL TO ORDER
   a. Introductions and Attendance – Eric Fitzgerald, Chair

   PRESENT: Eric Fitzgerald, Douglas Meares, Wendy Bullock, Dawn Garibaldi, Matthew McCormick, Jeffrey Johnson, Beau Bisson (staff), Helen R. Murray (staff)

II. UNFINISHED BUSINESS
   a. Volunteer Hours
      i. Members submitted their hours
   b. November Minutes
      i. Motion to approve: Douglas Meares
      ii. Second: Dawn Garibaldi Unanimous

III. ITEMS FROM THE EXECUTIVE PRODUCER
   a. Working to close out year-end budgets
   b. The online version of Black Nativity is now up on the website and available for purchase
   c. Working on pre-production and casting for first shows of 2021
   d. The Fox has put together an alternate calendar for 2021, just in case public health orders force us to remain closed for a while after the first of the year
   e. After the first of the year, Helen, Steven and Beau are going to begin working out details for a virtual Gala

IV. FUNDRAISING
   a. Year-end letter/appeal
   b. End of year donation appeal has gone out to the public
      i. The Fox purchased a one-time bonus list

V. ITEMS FROM THE MEMBERS
   a. 501(c)3 Update
      i. The new org has a board member/lawyer that has agreed to join once it is officially up and running
      ii. Still waiting for IRS to approve paperwork
   b. Cultural Affairs Commission
      i. Douglas Meares will be leaving the Fox board, as well as Cultural Affairs Commission. This will be his last meeting
      ii. CAC approved a Green Valley Ranch public park art installation
      iii. CAC will now have an open seat for a Fox Board member
      iv. Members asked questions about duties and time commitment to the CAC

VI. NEXT MEETING – January 11, 2021, 6:30 p.m.

VII. ADJOURNMENT