I. CALL TO ORDER
   a. Introductions and Attendance

      Present: Helen Murray, Jessica Johnson, Rob Utesch, Judy Jasso, Hetty Pazos,
      Matthew McCormick, Lissa Hutchinson, Dawn Garibaldi, Sasha Stevenson

      Absent: Evan Brigham, Wendy Bullock

   b. Hetty and Evan have been appointed by City Council

II. UNFINISHED BUSINESS
   a. Volunteer Hours
      i. Members were instructed to email hours to Beau
   b. January Minutes
      i. Motion to approve: Judy Jasso
      ii. Second: Rob Utesch
      iii. Motion passes unanimously

III. ITEMS FROM THE EXECUTIVE PRODUCER
   a. One more weekend of performances remaining
   b. Sales have been extremely slow
      i. Opened right at the peak of omicron
   c. Hurricane Diane begins rehearsals on Monday, Feb. 21st
   d. The opening night board sponsored baskets are very appreciated by cast
   e. Actors Equity Association has begun to relax some of their safety protocols
   f. Reminder that Feb. 26th is our Alice Lee Main event, honoring her legacy
   g. The Fox has had an uptick in fires being set around the building overnight
      i. Individuals have been starting small fires for warmth overnight
      ii. We are going to work with facilities to try to enclose the alcove with gates
   h. First round of HVAC assessment is still in progress, but moving forward
   i. Facilities is upgrading the electrical grid backstage to better handle our lighting
      sound power needs
   j. Annual council meeting report went very well and council members were very
      complimentary
   k. Season selection is halfway finished for the upcoming season

IV. FUNDRAISING
   a. Gala committee did a site visit to Heritage Eagle Bend country club for the Sept.
      17th gala location
   b. We are getting a discount on the venue rental
   c. Venue is a great fit for our event and includes a stage, outdoor space access, and
      ample parking
d. Venue will allow us to do some advertising inside the venue
e. Still considering the speakeasy theme for the event
f. Have some entertainment options we are pursuing
g. Venue can comfortably seat 120 for dinner, and could be pushed to 140, if we put
tables onto the dance floor
h. The Fox will once again be using OneCause for the virtual gala/silent auction
   payments
i. Board members agreed to pursue this venue for 2022, and agreed to do a full
evaluation after to see if off-site was a better option for the event, or does it do
   better at or near the Fox

V. NEW BUSINESS
   a. Meeting reminder- taking December off this year, possibly November, having
meetings in June, July, and August to prepare for Gala.
   b. The board would like to host a Fox open house on June 11th or June 25th
      i. Board will decide on a date at the March meeting

VI. ITEMS FROM THE MEMBERS
   a. 501(c)3 Update
      i. Taxes are done for 2021
      ii. Helen has joined the board
      iii. Policies are written and some donations are already pledged
      iv. Seeking grant writers
   b. Cultural Affairs
      i. On January 12th, Phil Nachbar joined the CAC meeting to discuss the
      northwest Aurora arts grant opportunities and guidelines
      ii. January 22nd the commission scored grant applications that had been
      received
      iii. All 12 organizations that applied did receive some level of funding
   c. Other business

VII. NEXT MEETING – March 14th, Aurora Fox Arts Center, 9900 E Colfax Ave.
   a. Spring break is happening on March 14th. The board discussed switching the
meeting date to Monday, March 21st
   b. Board approved the move to March 21st, and having a board sponsored potluck, as
part of the meeting
   c. Sasha and Jessica will be the party planners for the meeting

VIII. ADJOURNMENT

Jessica Johnson, Chair
Beau Bisson, Staff Liaison