I. CALL TO ORDER
   a. Introductions and Attendance – Jessica Johnson- Chair
      i. Present: Rob Utesch, Jessica Johnson, Hetty Pazos, Matt McCormick,
         Wendy Bullock, Dawn Garibaldi, Evan Brigham
      ii. Staff: Helen Murray, Beau Bisson

II. UNFINISHED BUSINESS
   a. Volunteer Hours
      i. Members were directed to send hours to Beau
   b. April Minutes
      i. Rob Utesch made motion to approve minutes, seconded by Evan Brigham.
         Motion passed unanimously
   c. May Minutes
      i. The May board meeting did not meet quorum, so no minutes were
         approved

III. ITEMS FROM THE EXECUTIVE PRODUCER
   a. Currently holding auditions for The Jedi Handbook and other shows
   b. City of Aurora facilities is understaffed and having a hard time completing
      facilities tickets
   c. Fox failed the HVAC assessment for Actor’s Equity
   d. Little Foxes is currently in rehearsal for upcoming shows
   e. Classes are being held in the studio theatre, as well
   f. Study guides are being assembled for upcoming school performances for Futurity,
      Toni Stone and Treasure Island
   g. Helen talked about potential sponsorship opportunities to board members and
      directed them to our website

IV. FUNDRAISING
   a. Gala updates
      i. Beau provided updates on the May 26th gala committee meeting
      ii. Ticket prices, menus, timeline and some design ideas were all decided on
          for the Gala

V. NEW BUSINESS
   a. Amend Bylaws to remove voter requirement
      i. Dawn Garibaldi made motion to remove the voter requirement from
         Aurora Fox by-laws
      ii. Wendy Bullock seconded the motion
      iii. Motion passes unanimously
   b. Discussion on staggered terms initiative
i. Beau explained the City Clerk initiative

c. Discussion on equity and diversity on the board
   i. Hetty proposed having a DEI member on the board attached to each board committee, to ensure that the DEI component is present in each discussion
   ii. DEI will become a standing agenda item moving forward, and more fully realized at a board retreat schedule TBD

VI. ITEMS FROM THE MEMBERS
a. 501(c)3 Update – Dawn Garibaldi
   i. Non-profit mailing permit is approved
   ii. Paypal and Stripe are set-up to begin accepting payments for the 501c3
b. Cultural Affairs – Matthew McCormick
   i. No updates at this time
c. Other business
   i. Discussion was had regarding board committees and best way to form committees moving forward
   ii. Discussion was had regarding a board member requesting a leave of absence

       1. The board referred to the by-laws on process and allowed absences and determined that this would be allowed with a formal written request, not exceeding the amount of time allotted within by-laws.

VII. NEXT MEETING – July 11th 6:30pm

VIII. ADJOURNMENT

Jessica Johnson, Board Chair

Beau Bisson, Staff Liaison