LIBRARY BOARD OF TRUSTEES
May 6, 2021
Virtual Meeting hosted through WebEx
Meeting Link:
https://auroragov.webex.com/auroragov/j.php?
MTID=m0c09c58f6d8ce88511a1404c52c7fa8f
Meeting Number: 187 380 1494
Password: LIB_BOARD

I. CALL TO ORDER
Joanna Hudson called the meeting to order at 5:06 PM. Those in attendance were: Joanna Hudson, Brenda Perea, Danette Baltzer, Shameka Alford, and Matt Isom
Staff members present: Midori Clark, Alia Gonzales (recording secretary)
Absent: Shannon Day and Nora MacIntyre

II. APPROVAL OF MINUTES
Brenda moved to approve the minutes from March 4, 2021, and April 1, 2021. This was seconded by Danette. The motion was approved unanimously.

III. ANNOUNCEMENTS
1. Joanna welcomed Shameka Alford and Nora MacIntyre as new board members. Shameka introduced herself to the board members present.
2. Danette announced that she will be resigning from the Board of Trustees effective a of July 31, 2021. Brenda moved to accept the resignation. Matt seconded. The resignation was accepted unanimously.

IV. PUBLIC INVITED TO BE HEARD
No members of the public present at this time.

V. OLD BUSINESS
1. Brenda attended the Ward VI meeting. Danette attended the ward IV meeting. Joanna attended the Ward V meeting.
2. Joanna shared a draft of new interview questions for board member interviews. All Board members are asked to review these questions to consider the proposed changes. These changes will be voted on during the June meeting after all review has taken place.
3. Brenda shared that she is continuing to review the current Board Member Orientation handbook and welcomes assistance in this project over the next three months.
4. Brenda shared she is interested in working to ensure that the Library Board Messages to Council are done in a coordinated effort. Shameka and Joanna volunteered to assist in this effort.

VI. NEW BUSINESS
None at this time.

VII. ITEMS FROM THE CHAIR
Joanna will draft the message to council for the month of June. July and future months will be determined at a later date.

VIII. ITEMS FROM THE DIRECTOR
A. Ron Harris shared a presentation introducing himself as the Circulation Supervisor. He also shared a video detailing how the new Automated Materials Handling machine works and explained how this machine allows staff to dedicate more time to assisting patrons and other interactive customer service duties while the machine auto-sorts the materials upon return. This machine also automatically checks the books in and provides a receipt to the patron.
B. COVID operations at APL facilities will remain in place for now with one major change coming in early July. As of July 17, all APL facilities will be open on Saturdays from 10:00am – 6:00pm

IX. ITEMS FROM THE MEMBERS
No items from the members at this time.

X. MISCELLANEOUS MATTERS
A. Customer Comments
   The comments were reviewed by the Board.
B. Statistics
   The Library statistics were included in the Board packets.
C. Volunteer Hours
   The Board members submitted their volunteer hours for March and April.

XI. NEXT MEETING AND AGENDA ITEMS
The next meeting will take place June 3 and will be hosted virtually through WebEx.

XII. ADJOURNMENT
The meeting adjourned at 6:25 PM.
"05-06-2021 Library Bd Minutes" History

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