I. CALL TO ORDER
   a. Introductions and Attendance – Jessica Johnson- Chairwoman
      PRESENT: Jessica Johnson, Hetty Pazos, Matthew McCormick, Judy Jasso, Wendy Bullock, Patricia Connor, Dawn Garibaldi, Lissa Hutchinson
      ABSENT: Sasha Stevenson (excused)

II. UNFINISHED BUSINESS
   a. Volunteer Hours
      i. Members submitted their hours to Beau
   b. September Minutes
      i. Motion to Approve: Matt McCormick
      ii. Second: Wendy Bullock
      iii. Unanimously Approved

III. OPERATIONS UPDATE
   a. Futurity
      i. Beau Bisson reported the show was very well received by patrons in attendance, though it fell extremely short on ticket sales
      ii. Well reviewed by Denver Post and OnStage Colorado
   b. Capital projects
      i. Beau Bisson gave updates on HVAC replacement, Marquee restoration and Seat replacement
   c. Open positions
      i. Beau Bisson informed the board that the scene shop carpenter position and office admin positions have been filled
      iii. Marketing position search is still underway
      iii. Board Chair had update on executive producer position and current timeline
   d. Cultural Arts committee
      i. Beau Bisson informed the board of the steering committee work, as well as focus groups that have already taken place, and answered as many questions as was able
      ii. There will be a community input session hosted at the Fox on January 12th
   e. Marketing
      i. Beau Bisson discussed current marketing efforts underway for The Jedi Handbook
      1. Since the marketing position is vacant, Beau is filling in for the position with available time, in addition to maintaining workflow on his full-time position
      2. Beau informed the board that Library/Cultural Services director, Midori Clark, and Community Engagement Manager, Abraham Morales, have allotted the Fox and additional $30,000 for
television spots to run for The Jedi Handbook, as a pilot endeavor to see if it materially boosts ticket sales.

IV. FUNDRAISING
   a. Review of the Gala
      i. Beau Bisson provided the board with and expense and revenue report from the 2023 Gala, which included a comparison to prior Gala’s since 2018
   b. End of year appeal
      i. Beau Bisson informed the board that he would be working on a mailer for an end of year donor appeal

V. ITEMS FROM THE MEMBERS
   a. 501(c)3 Update
      i. Friends of the Fox board member, Bridget King, will be relocating to Virginia, but will remain as co-chair, as the by-laws have been updated to allow for out-of-state board members
      ii. Beau will work on rebuilding the 501c3 website
   b. Cultural Affairs Commission
      i. October meeting discussed
      ii. Northwest Aurora Arts Grants are open and accepting applications
      iii. Applicants are invited to attend a series of grant writing workshops
      iv. Grants closed December 9th
   c. Other business
      i. The board excused Beau Bisson to have a closed discussion regarding executive producer position

VI. NEXT MEETING – January 9th 2023

VII. ADJOURNMENT

Jessica Johnson, Chair

Beau Bisson, Staff Liaison