TO: Board of Adjustment  
FROM: Development Review Committee  
DATE: September 30, 2022  
RE: App. 2819: 108 & 110 Orange Road (Block 1304, Lots 11 and 12)

On September 29, 2022, the Development Review Committee discussed a site plan application for the property referenced above. The Committee had the following comments:

1. Evergreen plantings should be planted along the south property line to screen the site from residences to the south, in compliance with the 1967 resolution.
2. Provide figures for parking utilization during events of different magnitudes to demonstrate that the number of parking spaces proposed is sufficient to meet demand.
3. Demonstrate how snow removal will be accommodated onsite.
4. The History Center website should have a note for large events encouraging on-street parking.
5. Revisit storm drainage for the driveway. Consider using a trench drain across the base of the driveway with seepage pits on either side.
6. Further encroachment of the parking westward onto the property to accommodate additional parking spaces would erode the historic feel of the property.